



This statement confirms the commitment of PABCIS and the local Business Crime Reduction Partnerships in Staffordshire to protect your privacy and to process your personal information in a manner which meets the requirements of the Data Protection Act 1998 (The Act’).

Who we are and what we do - the role of PABCIS is explained in our website www.pabcis.co.uk

- PABCIS is a Business Crime Reduction Partnership. A membership organisation established to assist members to respond in a coordinated manner to crime that affects their businesses, their trading environment, staff, customers and the local community. By working together, sharing information about crime and those committing it, the Partnership provides greater protection for both its members and the local community.

- PABCIS and all local Partnerships within it are notified to the Information Commissioner for the purpose of ‘prevention and detection of crime and the prosecution of offenders’.

What personal information we may process;

The information we collect may include:

- Names, addresses, occupations, images, descriptions, aliases, associates, vehicles, criminal or antisocial activity including suspected criminal or anti-social activity and convictions.

- Contact information

- Occupation and company details

We may use this information for the following reasons:



- the prevention and detection of crime and the prosecution of offenders who are, or are suspected of being involved in business crime, anti-social behaviour or other criminal activity that impacts on our members or the local community.
- to manage membership and funding process details.
- to send you information which we think may be of value or interest or to improve our service delivery to members
- we may monitor or record any communication between you and PABCIS and its local partnership members for quality control and training purposes.

How we may use this information operationally;

- PABCIS and local Partnerships within it, examine data and decide whether it is capable of being used to detect, prevent or reduce crime which is committed in our area of operation or elsewhere. Where this data is assessed as being relevant to our purpose, as defined in (a) above, we may make it available to our members, relevant local public agencies and the Police through electronic or other means. Where there is evidence that offenders are operating over a wider region, we may share that information with other Crime Reduction Partnerships, relevant public agencies and the police.
- we may communicate data to the police or other public agencies where it is relevant to do so for the purposes of the prevention and detection of crime and the prosecution of offenders, or for other reasons relating to the public objectives of those organisations.



· where a person has been excluded from a members' premises either by PABCIS or the local Partnerships within PABCIS for criminal or anti-social behaviour, we will endeavour to serve a copy of the notice on the excluded person either personally or by post. When this is not practicable and they become aware of their exclusion by virtue of being denied access to members premises a copy of the notice will be provided to them on request. PABCIS, or the local Partnerships may also impose lesser sanctions in the form of warnings in relation to criminal activity or anti-social behaviour. We may also record details of activity and notify individuals by post that such data is held. Appeals procedures will be notified in exclusions, warnings or data retention notification.

Security

PABCIS and local Partnerships in Staffordshire have appropriate technical and organisational measures in place to prevent the unauthorised or unlawful processing of your personal information, and accidental loss or destruction of, or damage to, your personal information.

Retention of personal information

We will not keep your personal information for longer than is necessary for our purposes.

Links to other websites

There may be hyperlinks within the PABCIS website which will take you away from the PABCIS website. The linked sites are not under the control of PABCIS and we are not responsible for the contents of any linked site or any link



contained in a linked site, or any changes or updates to such sites

Your rights to access your personal information:

You are entitled pursuant to the Data Protection Act to ask for a copy of your personal information, for which we will charge a £10 fee, and to have any inaccuracies in your information corrected. Should you wish to access your information, or have any other enquiries about data protection, please contact us in accordance with the details on the website? Your rights to access your personal information:

Disclosure will only be permitted in accordance with the Act to persons who have provided identification.

- Where we hold data for which we are not the data controller, we will not release that data.
- Where data relates to other persons, we will not release that data unless an application is received from that person.
- We may not release data which we assess as confidential and which may either interfere with a criminal investigation or which may assist persons committing crime.
- Should you wish to access your information, or have any other enquiries about data protection, please go to the 'Contact us' page on the website.

Disclaimer: PABCIS and the local Partnerships in Staffordshire seek to ensure that all information on its website is accurate. However, PABCIS and the local Partnerships in Staffordshire and employees cannot accept



any responsibility or liability for any claim, loss or damage whatsoever from the use of any information within, or accessed through, this website.